



GREYTON HOUSE VILLAGE SCHOOL  
"a childhood to remember"

## GREYTON HOUSE VILLAGE SCHOOL

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24<sup>th</sup> April, 2015

Dear Parents,

Last year the board of governors took a decision to tighten up on late payments of fees whilst also taking into account the general financial challenges facing parents. That decision was made in relation to raising the fees, providing waivers in a few cases, remaining true to the ethos of providing concessions where we can and, with the help of anonymous benefactors in the village (and always seeking more) providing a number of bursaries. We also introduced penalty interest charges for late fee payment alongside discounts for early and full payment of fees.

As you know, Mr Dry has initiated wide-ranging initiatives to broaden and deepen the experience of our children at the school. That has gone hand in hand with very tight decision-making of where and how we spend school funds. However, our efforts are jeopardised by cash flow challenges due to late payment of school fees by some parents and settlement of accrued debt. In short, if we were not carrying this debt we could plan and implement initiatives more effectively. I am referring to matters ranging from building maintenance, to purchase of teaching materials, to teacher training courses, to community outreach activities, to excursions for the children, to purchasing technologies to support teaching, to expanding extra-mural activities.

Therefore, the school will take steps to ensure steady cash flow. In most instances, the school will be reminding parents that payment for the month is overdue with a request to pay immediately. In other cases, where parents have fallen behind with payment of fees, the school will readily accept arrangements whereby parents pay off the debt with small additional payments each month. In cases where parents have large outstanding debt and do not fulfil the terms of arrangements made with the school, we will suspend a child's attendance at the school and, as a last resort, seek legal reparation.

In order to keep our school running smoothly and for your children to receive the best education we can offer, please ensure that you are up to date with all school fees. If you are experiencing a cash flow crisis, please don't keep quiet about it but make an appointment to see Mrs Du Toit as soon as possible so that necessary arrangements can be made.

Tim Quinlan,  
**Chairman, Board of Governors**